



2021

Handbook - BSc in Social Sciences Degree Programme

Intake 38



Handbook – BSc in Social Sciences
Faculty of Management, Social Sciences & Humanities
General Sir John Kotelalwala Defence University
Kandawala Road
Ratmalana
Sri Lanka

Handbook

for

BSc in Social Sciences Degree Programme

INTAKE 38

General Sir John Kotelawala Defence University

Kandawala Road

Ratmalana

10390

Sri Lanka

www.kdu.ac.lk

Content

<i>University Vision</i>	8
<i>University Mission</i>	8
<i>Faculty Mission</i>	8
Message from the Dean	9
Message from the Head of the Department	10
The University	11
The Faculty of Management, Social Sciences & Humanities.....	12
The Department of Social Sciences	13
Academic and Non-academic Staff of the Department	13
Academic Staff.....	13
Non-academic Staff	15
BSc in Social Sciences Degree Programme.....	16
The Aim	16
Structure of the Programme	16
Eligibility Criteria	16
Other Requirements	18
Selection Criteria	18
Academic Procedures and Regulations.....	19
The Semester System.....	19
Maximum Allowed Duration of Study	19
The Course Units System.....	20
GPA Course Units.....	20
NGPA Course Units.....	20
MGPA Course Units	20
Assessment Procedure	20
Continuous Assessments (CA)	20
Grades and Grade Point Values of Course Units.....	21
Grade Point Average (GPA)	22
Calculating Semester Grade Point Average (SGPA).....	23
Calculating Year Grade Point Average (YGPA)	24
Calculating Final Grade Point Average (FGPA)	24
Criteria for Completing a Semester	24
Passing a semester.....	24
Re-sitting a Course Unit.....	24
Award of the Degree	26

Criteria for Award.....	26
Award of Classes	26
First Class.....	27
Second Class (Upper Division).....	27
Second Class (Lower Division)	27
Merit Awards	28
Awards/Medals/Trophies	28
Recognition of Sports Activities.....	28
Inclusion in the Vice Chancellor’s/Dean’s List	29
Effective Date of the Degree.....	29
Credit Allocation of the Degree Programme	30
Module Allocation of the Degree Programme.....	30
Semester 1	30
Semester 2.....	31
Semester 3.....	31
Semester 4.....	32
Semester 5.....	32
Semester 6.....	33
Credit Summary for Officer-cadets	33
Credit Summary for Day-scholars	33
The Military Training Programme.....	34
Scholarships and Sponsorships for Cadets and Day-scholars.....	35
Opportunities for Higher Studies for Social Sciences Graduates	35
Career Opportunities.....	35
Student Learning Resources	36
The Library	36
IT Facilities	37
Other Services and Facilities	38
Student Mentoring	38
Student Counselling.....	38
Canteen Facilities.....	38
Medical Facilities.....	38
KDU Career Guidance Unit.....	39
Centre for Gender Equity and Equality	39
Student Societies and other Opportunities.....	40
Sports	40
Club Activities	41

Syndicate Presentations	41
Annual Events of the Department.....	42
Field Visits	42
Case Study Tour.....	42
Corporate Social Responsibility (CSR) Project.....	43
Career Guidance Workshop.....	44
Career Fair	44
Important Annual Events of the University	45
General Convocation	45
International Research Conference	45
University Open Day	46
Sports Meet	47
Parents' Day.....	47
Academic Calendar - 2021.....	48

Revisions to the Handbook

Preparation	27 th May 2019	By: Ms. Aloka Ekanayake, Department of Social Sciences, Faculty of Management, Social Sciences and Humanities, General Sir John Kotelawala Defence University
1 st Revision	10 th Feb 2020	By: Ms. Aloka Ekanayake, Department of Social Sciences, Faculty of Management, Social Sciences and Humanities, General Sir John Kotelawala Defence University
2 nd Revision	01 st March 2021	By: Ms. Aloka Ekanayake, Department of Social Sciences, Faculty of Management, Social Sciences and Humanities, General Sir John Kotelawala Defence University

List of Abbreviations

KDU	Kotelawala Defence University
FMSH	Faculty of Management, Social Sciences and Humanities
FDSS	Faculty of Defence and Strategic Studies
FOM	Faculty of Medicine
FAHS	Faculty of Allied Health Sciences
BOM	Board of Management
BOE	Board of Examination
HOD	Head of the Department
BSc	Bachelor of Science
SS	Social Sciences
GCE (A/L)	General Certificate of Examination (Advanced Level)
GCE (O/L)	General Certificate of Examination (Ordinary Level)
GPV	Grade Point Value
GPA	Grade Point Average
NGPA	Non-Grade Point Average
MGPA	Military Grade Point Average
SGPA	Semester Grade Point Average
YGPA	Year Grade Point Average
FGPA	Final Grade Point Average
ES	End Semester
CA	Continuous Assessments
IT	Information Technology
CSR	Corporate Social Responsibility
IRC	International Research Conference

University Vision

To be a university nationally and internationally known for its unique ability to engage both undergraduate and graduate students in distinctive and interdisciplinary defence related higher education that best serves the tri-services, the state sector and society at large.

University Mission

To ensure a high quality, learner-centred educational experience through undergraduate, graduate, and professional programmes along with high quality research across many disciplines in the field of defence, in both residential and non-residential settings in the campus.

Faculty Mission

To facilitate to accomplish the academic excellence in Management, Social Sciences and Humanities by offering lectures, research guidance and other learner-centred educational activities to undergraduates, graduates and professionals in the field.

Message from the Dean



As the Dean of the Faculty of Management, Social Sciences and Humanities, I warmly welcome the new batch of students, both officer cadets and day-scholars joining the degree programme offered by the Department of Social Sciences of our Faculty.

While congratulating you all for being selected to join the prestigious Defence University for completing your dream of higher education, I earnestly request every one of you to spend the next couple of years of your life with a great deal of responsibility. Be determined to be fully dedicated to your role as university students from the day one. Quickly learn the difference between school education and university education. Please remember that you will be reading for a degree at the university, and hence you need to spend more time for gathering knowledge through extra reading, discussions, projects and collective work with colleagues.

The lecturing panel of the Department will do their best to guide you through the curriculum, but it is your responsibility to grasp the necessary knowledge through hard and dedicated work. In this sense it is also necessary for you to sharpen your English language and IT skills too. So, spend some extra time on them. Quickly identify your weaknesses and improve them as early as possible so that you will get good grades at exams.

Higher education is not just getting a degree certificate. You need to develop yourselves into responsible citizens or independent adults with intellectual skills to solve problems, and especially as students of social sciences you must train yourselves to address social issues. In order to do so you must enhance your social skills. So, make use of the multiplicity of opportunities at KDU for soft skill development such as sports, club activities, social and cultural events etc. as well.

The current pandemic situation is a challenge for all of us. But KDU is resolute and determined to face the challenge, and as students of KDU, you too should be determined to find alternative paths to fulfill your requirements amidst challenges carefully taking all precautions to stay safe and healthy.

Finally, I wish all of you an enjoyable learning experience at KDU where you will develop yourselves into good personalities with sound knowledge, skills and attitudes necessary to qualify for lucrative employment opportunities in the future.

Mr. WAAK Amaratunga
Dean
Faculty of Management, Social Sciences and Humanities

Message from the Head of the Department



It is with great pleasure that I send this message to the Student Handbook for BSc in Social Sciences. The Department of Social Sciences offers a three-year degree programme in the field of Social Sciences with the objective of producing dynamic graduates to be practitioners in relevant fields, both at national and international levels. The degree is blended with Economics, Geography and Management as core modules and they are accompanied by a series of common and auxiliary subjects to enhance the expected core competencies of graduates in Social Sciences. The curriculum of this degree programme has been designed with the objective of producing a human resource, which is competent in dealing with social sciences issues to deliver effective contributions towards the productivity of the employing organizations, and the society at large. Leadership and other interpersonal skills are also developed in parallel to the academic work with the assistance of military staff in the university to produce sound leaders to the country.

The composition of our academic staff is comprised with diverse skills and expertise in the field of Social Sciences. With the availability of a dedicated academic staff, the department is open to absorb novelty into the degree curriculum to uplift the quality and capacity of undergraduates. To enhance the practical knowledge, an internship programme at leading private and public-sector organizations has been incorporated into the degree programme with the collaboration of National Apprentice and Industrial Training Authority (NAITA). In addition, field visits, workshops with industry, case study tours and conferences etc. empower the quality of the degree programme further.

As the Head of the Department of Social Sciences, I earnestly advise all the students to read this book carefully and plan your academic work accordingly. I hope that the next three years will be an exciting time for you, and it will bring phenomenal intellectual and personal growth and development within your lives. I wish you all the best for your future endeavours.

Mr. HMN Herath

Head of the Department

Department of Social Sciences

The University

General Sir John Kotelawala Defence University (KDU) was initially established as the “General Sir John Kotelawala Defence Academy” by the Parliamentary Act No. 68 of 1981 and subsequently elevated to University status by the Amendment Act No. 27 of 1988. KDU is located at the Kandawala Estate in Ratmalana, which was donated by the late General Sir John Kotelawala. The faculties at KDU include the Defence and Strategic studies, Law, Management, Social Sciences and Humanities, Engineering, Faculty of Medicine, Allied Health Sciences and Graduate Studies. Currently, local students get enrolled to the Faculty of Medicine as officer cadets and foreign students as day scholars. All the other faculties are open for defence and civil citizens as well as foreign students.



The Faculty of Management, Social Sciences & Humanities

The Faculty of Management, Social Sciences and Humanities has been established under the restructuring program of the General Sir John Kotelawala Defence University in 2011. It consists of three departments namely Department of Management and Finance, Department of Social Sciences and Department of Languages.

The Department of Management & Finance offers two (02) degree programs namely BSc in Logistics Management and BSc in Management & Technical Sciences and introduced BSc in Management (a part time degree) from 2021 onwards. The Department of Social Sciences offers BSc in Social Sciences. The Department of Languages conducts several diploma and certificate courses in English, Tamil, Mandarin etc. and introduced two (02) new degree programmes, BA degree in Teaching English for Speakers of Other Languages (BA in TESOL) and Bachelor of Science in Applied Data Science Communication (BSc in ADSC) in 2021. There are more than 300 undergraduates enrol into the degree programmes offered by the faculty every year. These undergraduates are studying as officer cadets and day-scholars in the same degree programme.



The Department of Social Sciences

The Department of Social Sciences established under the Faculty of Management, Social Sciences and Humanities at Sir John Kotelawala Defence University on 1st October 2010, offers opportunities for both Cadets and Day Scholars to obtain BSc in Social Sciences degree. The students in Social Sciences degree programme, are offered Economics, Geography and Management as core subjects along with other common subjects that are essential to reach the expected competencies of a BSc graduate. At present, it has around 200 students under the department.

Academic and Non-academic Staff of the Department

Academic Staff



Mr. HMN Herath

Head of the Department

MA (Notre Dame, USA), MA (Tribhuvan, Nepal), BA (Kelaniya)

Senior Lecturer (Grade II)

Email: nuwangn@gmail.com / nuwan@kdu.ac.lk



Dr. LS Liyanage

PhD (Durham University, UK), MA (Durham University, UK), BA (Hons) (University of Peradeniya), Diploma in Psychology & Counselling

Senior Lecturer (Grade I)

Email: lakshikaliyanage@kdu.ac.lk



Dr. WMAGHA Premarathne

PhD (Saga University, Japan), MA (Saga University, Japan),
BA (Hons) (Peradeniya)

Senior Lecturer (Grade II)

Email: hemantha@kdu.ac.lk / hemanthahekass@gmail.com



Dr. KKNP Rathnayake

PhD (HUST, Republic of China), MA (Colombo),
BSc. Mgt. (Hons) (Sri J'pura)

Senior Lecturer (Grade II)

Email: nishanissd@gmail.com / nishani@kdu.ac.lk



Ms. HMAGK Ekanayake

MPhil (NTNU, Norway), BA (Hons) (University of Peradeniya)

Senior Lecturer (Grade II)

Email: aloka.ekanyaka@gmail.com / aloka@kdu.ac.lk



Miss. NA Kumuduni Weerasinghe

MBA (USJ, Sri Lanka), B.Sc. Public Management (Special)
(USJ, Sri Lanka), ACPM Sri Lanka

Temporary Lecturer

Email: kumuduniweerasinghe@gmail.com

Non-academic Staff



Ms. MCS De Silva
Management Assistant



Mr. BAAK Jayarathna
Office Assistant

BSc in Social Sciences Degree Programme

The Aim

To produce human resources competent in dealing with Social Science related issues as experts and to deliver productive contributions towards the objectives of the employing organizations, and the society at large while fulfilling the hierarchy of human needs as an individual in the society.

Structure of the Programme

The course offers Economics, Geography and Management as core subjects and they are accompanied by a series of common and auxiliary subjects carefully selected to instil the expected co-competencies of graduates in Social Sciences.

Course Title	: Bachelor of Science in Social Sciences
Abbreviated Title	: BSc (SS)
Duration	: 3 years
Medium	: English
Number of Credits	: 120

Eligibility Criteria

For Undergraduate Cadetship;

- (a) Being a citizen of Sri Lanka.
- (b) Being not less than 18 years and not more than 22 years of age on the closing date of applications.
- (c) Being unmarried
- (d) Having fulfilled the following educational qualifications at G.C.E. (O/L) Examination.
 - i. Having a minimum of a Credit Pass (C) for English at the G.C.E. (O/L) Examination.

- ii. Having completed their G.C.E. (O/L) examination in one sitting.
- .
- (e) Having fulfilled the following educational qualifications at G.C.E. (A/L) Examination.
 - i. Passing the Common General Test.
 - ii. Having a minimum of three Simple Passes (S) at the G.C.E. (A/L) examination in any stream and be qualified for university admission.
 - iii. Having completed their G.C.E. (A/L) examination in the relevant or immediately preceding year.
 - (f) Satisfying the following minimum physical standards*

Item	Service	Male	Female
Height	Army	5'6"	5'3"
	Navy	5'6"	5'3"
	Air Force	5'6"	5'4"
Weight	Army	50 kg	—
	Navy	52 kg	41 kg
	Air Force	17 < BMI < 25	17 < BMI < 25
Chest		32" (unexpanded)	—

*Subjected to change based on the military requirements.

For Day Scholars;

- a) Being a between 17-24 years of age on the closing date of application.
- b) Being unmarried.
- c) Having fulfilled the following educational qualifications at G.C.E. (O/L) Examination.
 - i. Having a Credit Pass (C) or above for English Language at G.C.E. (O/L) examination or a Credit Pass (C) or above for English Language in London O/Ls or in any other equivalent foreign examination.
 - ii. Having completed their O/L examination in one sitting.
- d) Having fulfilled the following educational qualifications at G.C.E. (A/L) Examination.

- i. Having a minimum of three Simple Passes (S) at the G.C.E. (A/L) examination in any stream and be qualified for university admission or possess an equivalent qualification in London A/Ls (Cambridge or Edexcel) or in any other equivalent foreign examination.
- ii. Having completed their A/L examination in the relevant or immediately preceding year.

Other Requirements

The applicants who apply under the category of “any other foreign examinations or equivalent qualifications in University Entrance Examinations in any other country” are advised to have relevant minimum qualifications at any other foreign examination that is equal to GCE (A/L) in Sri Lanka. Validation of such qualifications should be obtained from the Department of Examinations of Sri Lanka. It is also required to submit a letter from a recognized university / academy / higher educational institutions of the country from which he/she has achieved his/her qualifications certifying that the relevant qualification is sufficient to register in that university / academy / higher educational institution to follow an undergraduate course of study leading to a Bachelor’s Degree.

Selection Criteria

Candidates who have fulfilled the above qualifications shall be called for a written examination and those succeed at this examination will be called for an interview. The final selection will be done on the merit basis.

Academic Procedures and Regulations

The Semester System

1. The degree programme is fulltime and conducted in a semester-based system.
2. Officer Cadets enlisted to follow the degree programmes shall, in addition, complete a compulsory period of Advanced Military Training in the respective Military Academies, as prescribed.
3. Each semester of each academic year includes a minimum of fifteen (15) weeks for teaching, followed by minimum one (01) week for study leave prior to the End Semester Examination.
4. After enlisting the students, prior to the commencement of academic studies, an orientation programme is conducted to prepare the students for effective learning in academic and military subject modules.
5. The duration of a degree programme shall be calculated from the date of its commencement.
6. The academic year shall commence from January in each calendar year.

Maximum Allowed Duration of Study

1. The maximum number of semesters in which a Degree Programme can normally be completed shall be two times the period of academic semesters for such degree programme.
2. A student shall complete the degree programme within the allowed maximum period, provided that a candidate shall complete each End Semester Examination in no more than four (04) scheduled attempts: No grace attempts shall be granted. Any period of exemption granted by the Senate/BoM may be excluded when computing the maximum period.
3. A student who has been unsuccessful in an End Semester Examination in four (04) scheduled attempts shall not be permitted to sit for the examination again. Such a student shall be discontinued from the degree programme with the approval of the Senate/BoM on the recommendation of the relevant Faculty Board.

The Course Units System

GPA Course Units

GPA Course Units are those Course Units that have GPA credits. Such Course Units are considered for the calculation of Semester Grade Point Average (SGPA), Yearly Grade Point Average (YGPA) and Final Grade Point average (FGPA).

NGPA Course Units

NGPA Course Units are those Course Units that have Non-Grade Point Average (NGPA) credits. Such Course Units are not considered for the calculation of SGPA, YGPA and FGPA.

MGPA Course Units

MGPA Course Units are those Course Units that have Military Grade Point Average (MGPA) credits. MGPA Course Units shall be considered, only for Officer Cadets, for the calculation of SGPA, YGPA and FGPA.

Assessment Procedure

The performance of each student in each module will be evaluated by continuous assessments (CA) and End Semester (ES) examination.

Continuous Assessments (CA)

All Course Units shall be assessed on a continuous basis to provide an opportunity for a student to receive feedback on performance during the course.

1. The CA component of a Course Unit may consist of one or more in-class tests, take home assignments, laboratory work, tutorials, quizzes, presentations, field visits, field work, term papers, research projects or such other forms of assessments as approved by the Faculty Board.
2. Every Course Unit shall have (a) CA component(s) conducted at critical stages of learning.

3. Appropriate mode and percentage of marks allocated for each assessment shall be approved by the Faculty Board before the commencement of a particular semester.
4. The stage and nature of the assessment shall be informed to the students at the commencement of the Course Unit.
5. CA marks obtained for each Course Unit shall be carried over for repeat attempts.

Grades and Grade Point Values of Course Units

Student performance is graded on a scale ranging from “A+” to “D+” as depicted below.

Marks	Grade	GPV
85 – 100	A+	4.00
75 – 84	A	4.00
70 – 74	A-	3.70
65 – 69	B+	3.30
60 – 64	B	3.00
55 – 59	B-	2.70
50 – 54	C+	2.30
45 – 49	C	2.00
40 – 44	C-	1.70
35 – 39	D+	1.30
ES < 35	Ie	0.00
CA < 35	Ia	0.00
Both ES & CA < 35	Ib	0.00
Ne	Ne	0.00
Ex	Ex	0.00
Ab	Ab	0.00

Notes to Table:

1. Grade “C” and above are pass grades. They require, in addition to achieving the overall mark indicated, a mark of 35% or above in the End Semester (ES) component, and 35% or above in the Continuous Assessment (CA) component.
2. Grade “C- “and “D+” are conditional pass grades and require, in addition to achieving the overall mark indicated, a mark of 35% or above in the ES component, and 35% or above in the CA component.

3. Grade “Ia” and “Ie” are incomplete grades given for failing to reach 35% in the ES and CA components, respectively.
4. Grade “Ib” is a failure grade given for failing to reach 35% for both ES and CA components.
5. “Ne” is indicative of “not eligible” and is recorded when the eligibility criteria to sit for the End Semester Examination have not been satisfied.
6. “Ab” is recorded for being absent at an End Semester Examination. The CA mark will be carried over to a subsequent sitting as a repeat candidate.
7. “Ex” is recorded for being absent for the End Semester Examination for a valid excuse accepted by the Faculty Board. The CA mark will be carried over to a subsequent sitting as a first attempt candidate at the next scheduled End Semester Examination.
8. The highest grade obtainable at a repeat attempt, including to upgrade a result, is the grade “C”, other than for NGPA Course Units.

Grade Point Average (GPA)

The GPA is the credit weighted average of the grade points of value of all Course Units except NGPA Course Units taken in the degree programme. It is calculated for each semester (SGPA), for each year (YGPA) and for the entire degree programme (FGPA).

Index	Meaning	Purpose
SGPA	Cumulative GPA for a semester	To ascertain whether a student has or has not completed a particular semester
YGPA	Cumulative GPA for a year	To Ascertain whether a student can proceed to the following year.
FGPA	Cumulative GPA for the entire period of a degree programme	To ascertain the overall performance of a student in the degree programme, i.e. to determine a Pass, a 2 nd Lower, a 2 nd Upper or a 1 st Class

The GPA is calculated as follows.

$$GPA = \frac{\sum X_i Y_i}{\sum Y_i}$$

Where X_i = Grade Point Value of the Course Unit

Y_i = Number of credits of the Course Unit

Calculating Semester Grade Point Average (SGPA)

$$SGPA = \frac{\sum \text{Grade Point scored for the course unit} \times \text{Credit Value of the Course Unit}}{\text{Cumulative credit value of all GPA modules of the semester}}$$

The following is an example of the process of calculation of SGPA (Semester 1) of a Social Sciences student.

<i>Course unit Code</i>	<i>Unit title</i>	<i>Course Type</i>	<i>Letter Grade earned</i>	<i>Earned GPV</i>	<i>Credit value</i>	<i>Earned GPV*Credit value</i>
SS1013	Introduction to Sociology	GPA	A-	3.70	03	11.10
SS1023	Elementary Economics	GPA	B	3.00	03	09.00
SS1033	Fundamentals of Management	GPA	B	3.00	03	09.00
SS1043	Fundamentals of Human Geography	GPA	A+	4.20	03	12.60
MA1073	Basic Mathematics	GPA	B+	3.30	03	09.90
SS1052	History of Sri Lanka	GPA	C	2.00	02	04.00
IT1052	Introduction to Information Communication Technology (ICT)	GPA	D	1.00	02	02.00
DL 1091	English: Basic Study Skills	GPA	B+	3.30	01	03.30
TOTAL					20	60.90

$$SGPA = \frac{\text{Total Credit Points earned} = 60.90}{\text{Total No. of Credits} = 20} = 3.045$$

Calculating Year Grade Point Average (YGPA)

The Year GPA for a degree programme will be calculated for the fourth decimal place on the completion of two main semesters and the mid semester (if available) as follows:

$$YGPA = \frac{\sum \text{Grade Point scored for the course unit} \times \text{Credit Value of the Course Unit}}{\text{Cumulative credit value of all GPA modules of the Year}}$$

Calculating Final Grade Point Average (FGPA)

The Final GPA for a degree programme will be calculated for the fourth decimal place on the completion of all requirements for such programmes as follows:

$$FGPA = \frac{\sum \text{Grade Point scored for the course unit} \times \text{Credit Value of the Course Unit}}{\text{Cumulative credit value of all GPA modules of the degree programme}}$$

Criteria for Completing a Semester

Passing a Semester

A student shall satisfy the following minimum requirements to successfully complete a semester;

1. Obtaining a “C” grade or above for all Course Units, other than as specified in section 2 given below.
2. Obtaining not more than one (01) conditional pass grade for a GPA Course Unit per semester.
3. Obtaining a SGPA of 2.0 or above for the whole End Semester Examination.

Re-sitting a Course Unit

1. Re-sitting a Course Unit for which an excuse has been granted shall be as the first attempt of a candidate.
2. A fee shall be levied as prescribed for re-sitting a Course Unit.
3. Course Units having grade “Ie” shall be completed by re-sitting the ES component.
4. Course Units having grade “Ia” shall be completed by re-sitting the CA component.
5. Course Units having grade “Ib” shall be completed by re-sitting both ES and CA components.

6. NGPA Course Units having a grade less than “C” shall be repeated to obtain a pass.
7. GPA Course Units having a grade less than “C”, except the conditional passes permitted (the grades “D+” or “C-” in GPA Course Units are conditional passes) shall be repeated to obtain a pass.
8. Any NGPA Course Unit having a grade “C” or higher may be repeated if a student is desirous of upgrading the grade.
9. Any GPA Course Unit with a “Conditional Pass” may be repeated if a student is desirous of upgrading the grade up to a maximum of grade “C”.

All the rules pertaining to conduct of examinations and other related matters are included in the document ‘RULES FOR THE CONDUCT OF DEGREE PROGRAMMES’ published by General Sir John Kotelawala Defence University and approved by the Board of Management at the 624th meeting on the 30th of November 2020. This document can be accessed on <https://www.kdu.ac.lk/examinations/downloads/ExamByLaws.pdf>

Award of the Degree

Criteria for Award

1. Satisfactory completion of the academic requirements of all semesters of the Degree Programme.
2. Following the Degree Programme during the minimum stipulated period of time (03 years).
3. Obtaining a minimum of GPA credits and a minimum of NGPA credits, as stipulated in the Degree Programme Curriculum.
4. Fulfilling the criteria for completing the examinations within the maximum stipulated time period.
5. Earning a GPA of not less than 2.00 in each semester of the Degree Programme.
6. Not having more than one (01) Conditional Grade per semester in the Degree Programme.

Award of Classes

1. Awarding of classes shall be determined at the completion of all requirements for graduation within the minimum time period stipulated for the degree programme, except upon approval granted by the BoM on the recommendation of the BOE for a valid reason. The minimum stipulated time period is three (03) years.
2. If the Advanced Military Training component falls outside the academic programme, Officer Cadets shall successfully complete such component, in addition to the academic components of the degree programme.
3. Classes shall be awarded based on the FGPA as indicated below.

<i>FGPA</i>	<i>Result</i>
3.70 – 4.00	First Class
3.30 – 3.69	Second Class (Upper Division)
3.00 – 3.29	Second Class (Lower Division)
2.00 – 2.99	Pass

First Class

For the award of a First Class, a student shall:

- a) Have completed all the requirements within 6 semesters, except upon approvals granted by the BOM on the recommendation of the BOE for a valid and accepted reason(s).
and
- b) Have earned a FGPA of not less than 3.70 for the entire degree programme.
and
- c) Not have received any failure GPA grades (Ia, Ie, Ib) at any time during the Degree Programme other than in the first year.
- d) Not have carried over any Conditional Passes for the entire Degree Programme.
and
- e) Have earned a cumulative MGPA of 3.0 in the Final Examination in Advanced Military Training at respective Military Academies (for Officer Cadets only).

Second Class (Upper Division)

For the award of a Second Class (Upper Division), a student shall:

- a) Have completed all the requirements within 6 semesters, except upon approvals granted by the BOM on the recommendation of the BOE for a valid and accepted reason(s).
and
- b) Have earned a GPA of not less than 3.30 for the entire degree programme.
and
- c) Have earned a cumulative MGPA of 3.0 in the Final Examination in Advanced Military Training at respective Military Academies (for Officer Cadets only).

Second Class (Lower Division)

For the award of a Second Class (Lower Division), a student shall:

- a) Have completed all the requirements within 6 semesters, except upon approvals granted by the BOM on the recommendation of the BOE for a valid and accepted reason(s).
and
- b) Have earned a GPA of not less than 3.00 for the entire Degree Programme.
and
- c) Have earned a cumulative MGPA of 3.0 in the Final Examination in Advanced Military Training at respective Military Academies (for Officer Cadets only).

Merit Awards

Students obtaining the highest FGPA in Military Studies and/or Academic Studies shall be entitled for the respective Awards/Medals/Trophies of merit.

- a. The minimum should be a Second-Class Upper Division to receive an award.
- b. An awardee should not have been subjected to punishments on disciplinary grounds.

Awards/Medals/Trophies

The Awards/Trophies to which students may be eligible on the recommendation of relevant authorities and the approval of the BOM are:

1. Sword of Honour
2. Trophy for the First in Order of Merit awarded by Gen. SC Ranatunga VSV, USP, psc.
3. Trophy for the best Student Officer from the Sri Lanka Army awarded by Lt. Gen. GDGN Senevirathne VSV.
4. Trophy for the best Student Officer from the Sri Lanka Navy awarded by Rear Admiral R Kadirgamar MVO.
5. Trophy for the best Student Officer from the Sri Lanka Air Force awarded by Air Marshal MJT de S Gunawardena VSV.
6. Trophy for the best Student Officer in Military Studies awarded by the KDU.
7. Trophy for the best Student Officer in Leadership and Management Studies awarded by Air Vice Marshal PM Fernando VSV, psc.
8. Trophy for the best overall performance in Academic Studies – Social Sciences Stream.

Recognition of Sports Activities

1. Sports activities are encouraged as persons who have been engaged in sports have the ability to work as a team and leadership skills.
2. Sports activities may be granted extra marks by the BOE on the recommendations of the Dean- FDSS and the relevant Faculty Board, as prescribed in Rules applicable to the Officer Cadets.

Inclusion in the Vice Chancellor's/Dean's List

1. Vice Chancellor's List: Any student who achieves an YGPA of 3.80 or above in the order of merit shall be eligible to be in the Vice Chancellor's List.
2. Dean's List: Any student who achieves a YGPA of between 3.60 and 3.79 in the order of merit, shall be eligible to be in the Dean's List.
3. For inclusion in the VC's List or in the Dean's List, a student shall have not been subjected to punishment on disciplinary grounds or have not been found guilty of violation of the code of conduct.

Effective Date of the Degree

1. The effective date of the degree shall be reckoned as the last date of the completion of all requirements for the award of the degree.
2. The degree will be valid and effective only after the results are confirmed by the Senate and approved by the BoM.

Credit Allocation of the Degree Programme

Credit allocations for modules have been done according to the Qualifications Framework of University Grants Commission of Sri Lanka. One credit is equivalent to 15 hours of lectures or 30-45 hours of laboratory studies or 45 hours of field studies/clinical work or minimum of 100 hours of industrial training. Cadets are supposed to earn Military Credits in addition to the GPA credits of the programme. Non-GPA (NGPA) modules will not be considered for the final GPA of the student. However, students must pass each module with a minimum 'C' pass.

Module Allocation of the Degree Programme

Semester 1

No	Course Code	Module Name	GPA Credits	NGPA Credits	MGPA Credits	Officer Cadets	Day-scholars
1	SS1113	Elementary Economics	3			✓	✓
2	SS1123	Fundamentals of Management	3			✓	✓
3	SS1133	Fundamentals of Human Geography	3			✓	✓
4	SS1143	Introduction to Sociology	3			✓	✓
5	SS1152	History of Sri Lanka	2			✓	✓
6	IT1172	Introduction to Information Communication Technology (ICT)	2			✓	✓
7	MA1113	Basic Mathematics	3			✓	✓
8	LS1111	English: Basic Study Skills	1			✓	✓
9	MS1114	Military Studies – I			4	✓	
Total Number of Credits			20	0	4		

Semester 2

No	Course Code	Module Name	GPA Credits	NGPA Credits	MGPA Credits	Officer Cadets	Day-scholars
1	SS1213	Microeconomics	3			✓	✓
2	SS1223	Principles of Financial Accounting	3			✓	✓
3	SS1233	Fundamentals of Physical Geography	3			✓	✓
4	MG1213	Human Resource Management	3			✓	✓
5	SS1243	Basic Psychology	3			✓	✓
6	SS1253	Introduction to Global Politics	3			✓	✓
7	SS1263	Basic Statistics	3			✓	✓
8	LS1211	English: Advanced Study Skills	1			✓	✓
9	LS1221 LS1231	Sinhala: Basics for Beginners <u>or</u> Tamil: Basics for Beginners		1		✓	✓
10	MS1214	Military Studies – II			4	✓	
Total Number of Credits			22	1	4		

Semester 3

No	Course Code	Module Name	GPA Credits	NGPA Credits	MGPA Credits	Officer Cadets	Day-scholars
1	SS2113	Intermediate Macroeconomics	3			✓	✓
3	SS2123	Cartography	3			✓	✓
4	MG2133	Entrepreneurship Development	3			✓	✓
5	LW2183	Legal Environment in Sri Lanka	3			✓	✓
6	SS2133	Introduction to Geomatics	3			✓	✓
7	SS2144	Social Research Methods	4			✓	✓
8	LS2111	English: Writing and Speaking Skills	2			✓	✓
9	MS2122	Strategic and Defence Studies			2	✓	✓
10	MS2114	Military Studies –III			4	✓	
Total Number of Credits			21	0	6		

Semester 4

No	Course Code	Module Name	GPA Credits	NGPA Credits	MGPA Credits	Officer Cadets	Day-scholars
1	SS2213	Applied Economics	3			✓	✓
2	SS2223	Contemporary Resource Management	3			✓	✓
3	SS2233	Contemporary Geographic Issues	3			✓	✓
4	SS2243	Approaches to Conflict Analysis and Resolution	3			✓	✓
5	SS2253	Research Project	4			✓	✓
6	MG2213	Project Management	3			✓	✓
7	LS2211	English: Research Writing Skills	2			✓	✓
8	MS2214	Military Studies – IV			4	✓	
Total Number of Credits			21	0	4		

Semester 5

No	Course Code	Module Name	GPA Credits	NGPA Credits	MGPA Credits	Officer Cadets	Day-scholars
1	SS3113	Organizational Behavior	3				✓
2	SS3123	Industrial and Organizational Psychology	3				✓
3	SS3133	International Trade and Finance	3				✓
5	SS3143	International Political Economy	3				✓
6	SS3153	Disaster Management	3				✓
7	MG3153	Quality Management	3				✓
8	MG3133	Ethics & Corporate Governance	3				✓
9	MS3114	Military Training			21	✓	
Total Number of Credits			21	0	21		

Semester 6

No	Course Code	Module Name	GPA Credits	NGPA Credits	MGPA Credits	Officer Cadets	Day-scholars
1	SS3219	Industrial Training	9				✓
2	SS3226	Industrial Project Report	6				✓
3		Advanced Military Training			15	✓	
Total Number of Credits			15	0	15		

Credit Summary for Officer-cadets

Semester	GPA	NGPA	MGPA
1	20	0	4
2	22	1	4
3	21	0	6
4	21	0	4
5	0	0	21
6	0	0	15
Total	84	1	54

Credit Summary for Day-scholars

Semester	GPA	NGPA
1	20	0
2	22	1
3	21	0
4	21	0
5	21	0
6	15	0
Total	120	1

The Military Training Programme

The military training programme is a compulsory component for all officer cadets and it is run in parallel to the undergraduate curriculum. This programme is conducted by the Faculty of Defence Studies and it enables the officer cadets to confidently assume the responsibilities of commissioned officers of the armed forces.



The Department of Defence Studies is under the guidance of the Dean of Faculty of Defence Studies who is assisted by Squadron Commanders in charge of each Intake and Troop Commanders in charge of each troop. These officers, with the assistance of the other rank instructors, impart the essential military knowledge both in the classroom and on the field to



officer cadets. The main components of military training include joint staff duties, leadership studies, land warfare, maritime warfare, air warfare, physical training, drill, weapon training, field craft, map reading, service writing and other methods of instructions, which are crucial for the profession of arms.

Furthermore, an integral aim of military training is to inculcate disciplines amongst the officer cadets. Diverse programmes are conducted to produce highly disciplined officers with high standards of integrity and loyalty.

Scholarships and Sponsorships for Cadets and Day-scholars

Every year, the university gets scholarships from foreign military academies for cadets to study part of their degree programme inclusive of travelling cost and living allowances. The scholarship amount will vary with the availability of placements. Further, the university and tri-forces bear the full cost on international tournaments attended by students through the university.

Entrance scholarship - candidates, whose parents employed in tri-forces, are eligible to apply for a 50% discount of the course fee at the entrance point.

Opportunities for Higher Studies for Social Sciences Graduates

BSc in Social Sciences degree programme provides the undergraduate an insight into the theoretical and practical dimensions of an array of Social Sciences modules which focus on understanding the human society and many other social aspects. The degree is a foundation to prepare the students for pursuing post graduate degrees depending on their chosen disciplines for further studies. At present, the department does not have the capacity to conduct any postgraduate degree programme. However, the students have the opportunity to enter both state and private academic institutions if the BSc in Social Sciences degree fits with the prerequisites of their chosen postgraduate programme.

Career Opportunities

After completing the degree, graduates find themselves working in a range of areas in both government and private institutions. Since the Social Science students study a number of disciplines related to social, political, economic, cultural and technological domains of the contemporary world, graduates of social sciences have the capacity to start their career in any field mentioned above. While Day-Scholars focus on a career in the public or private sector, the social sciences graduate officers will serve in the Sri Lanka Army, Sri Lanka Navy and Sri Lanka Airforce executive branches.

Student Learning Resources

The Library

The library network consists of the Main Library, Southern Campus Library and Faculty libraries of FOM and FAHS and caters to over 4000 readers including both students and the staff of the university. The Main Library possesses a collection covering a vast area of knowledge in Economics, Management, Geography History, Law, Engineering, Physics, and Chemistry. At present, the library collection encompasses over 23000 books pertaining to various subject disciplines and organized under several collections such as Lending and Reference Collection, Periodical Collection, Newspapers Collection, Sri Lanka Collection and Audio-Visual Collection. The library



provides electronic access to full-text databases to facilitate research activities of the university. Further, the library provides facilities in reading, referencing, inter-library loan service, photocopying and checking for plagiarism. The library is open from 0800 hrs to 1800 hrs on weekdays and 0900 hrs to 1645 hrs on Saturday.

Contact details:

+94 11 2622995, +94 11 2632028, Ext: 411 (Librarian)

415 (Senior Assistant Librarian)

414 (Counter)

826 (Medical Library)

0710219371 (Allied Health Sciences Library)

+94113370661 / Ext: 2028 (Southern Campus Library)

Email: library@kdu.ac.lk and lib_inquiries@kdu.ac.lk

IT Facilities

The university provides free Wi-Fi, computer lab facility and technical support for all the students and the staff of the university. The Computer Lab and the IT Support Centre is located on the second floor of the Academic Wing of the university. The students have the access to IT laboratory and the IT Support Centre from 0800 hrs to 1600 hrs on weekdays.



Other Services and Facilities

Student Mentoring

Every student of the department has been allocated a specific lecturer as his or her mentor to discuss their academic or personal difficulties they may encounter during the study period. The students are advised to meet their mentor regularly within the allocated hours of the time table to discuss their matters. The mentors will work with the students and guide them to find possible solutions for their common or individual issues.

Student Counselling

Some Students may undergo personal or psychological problems during their academic time at KDU. The department provides a qualified and dedicated counsellor for those students to discuss any problem or difficulty within a safe and confidential space. If a student needs counselling, he or she needs to make a prior appointment for an appropriate time slot convenient for both parties.

Canteen Facilities

The university cafeteria is located on the ground floor of the Medical Faculty building that caters to day-scholars and civil staff of the university. In addition to that, the student can buy food items and other stationary from the Honour Shop situated in front of the Cadet Mess building.

Medical Facilities

KDU Hospital and the University Medical Centre Students provides necessary health care facilities for both Officer Cadets and Day-scholars. Most importantly, the university Medical Officer has the sole authority to issue medical certificates for students. Valid external medical certificates can be provided to explain absence from



examinations/academic activities and are subjected to the approval of the University Medical Officer (Note: "a valid medical certificate" is defined as a Health Form 307 issued by a government hospital or Ayurvedic certificate 44 issued by Ayurvedic medical centres). Medical certificates should be forwarded to the University Medical officer through the Assistant Registrar of the respected Faculty (within 07 days of his/her sickness).



KDU Career Guidance Unit

The objectives of the Career Guidance Unit are to assist the Cadets and Day-Scholars in developing soft skills, attitudes and positive thinking, which will empower them in reaching employer requirements; to enhance leadership skills and patriotism in KDU students and to lead them on a path which will be highly recognized by the military and the corporate sector. The Unit also helps KDU to achieve its aim of training the undergraduates to reach international standards, which would help them to sustain in both local and international platforms.

Centre for Gender Equity and Equality

The Center for Gender Equity and Equality of General Sir John Kotelawala Defence University (CGEE-KDU) is an inter-disciplinary centre which was established in September 2020. The CGEE-KDU works towards promoting gender-sensitive university culture and university environment which allow students and university staff (academic / administrative / support) to pursue their work without oppression and discrimination. Stipulated functions of the KDU-CGEE are to conduct research, review policies, contribute to policy inputs, fairness, and justice in the distribution of opportunities, benefits and responsibilities between women and men at KDU, inquire into Sexual and Gender Based Violence (SGBV), identify ways and means of preventing them and propose KDU for disciplinary actions.

Student Societies and other Opportunities

Sports

The university provides facilities for the students for games such as soccer, cricket, rugby, basketball, volleyball, netball, boxing, and hockey as well as for individual sports like squash, tennis, badminton, table tennis, weightlifting and swimming. Particularly, the officer cadets are expected to maintain their physical fitness and foster a comradeship in keeping with the service traditions by actively participating in sports. Trained civilian/service instructors and coaches provide training to individuals and teams. KDU teams play regular matches with other universities and clubs. Entrance to National and International Tournaments at appropriate levels are also facilitated for the students.



Club Activities

The students have the opportunity to participate in different types of club activities to improve their skills and talents and to be socialized among the student community. These clubs include Photography, Music and Dancing, Arts and Culture, Drama, Toast Masters, Chess, Air Rifle and Rowing.



Syndicate Presentations

Syndicate is a distinct opportunity given for students of different academic streams to come together and conduct an independent research specified for them and present their findings to the academic and military officers of the university. Each syndicate group is allocated a qualified lecturer and a military officer to supervise their research until they make their presentations in front of an audience. The students can make these presentations in a novel and creative manner, and they will be assessed by a panel consist of academic and the military staff. The best syndicate group will be awarded a trophy at the general convocation of the university.

Annual Events of the Department

Field Visits

Under the three identified core subjects (Geography, Economics and Management) of the degree programme, the Department of Social Sciences annually organizes three field visits for its students. These field visits are arranged during the first academic year of the degree programme to enhance their theoretical knowledge and gain practical experiences of these core subjects.



Case Study Tour

Case study tour is a three-day study tour organized during the second year of the degree programme with the aim of giving real-world experiences for conducting social research. Every year, the department select a specific social issue of an area where students can integrate their theoretical and empirical knowledge related to their subjects studied at KDU.



In the past, such study tours were successfully organized to Kalpitiya, Mannar, Maha Oya, Haputale, Dambulla and Narammala.



Corporate Social Responsibility (CSR) Project

CSR Project is conducted by the second-year students of the department parallel to their annual case study tour. For this project, the students select an under-developed school or unprivileged community of a remote area who struggle for their survival amidst numerous challenges and donate necessary items for a number of individuals of a selected group.



Career Guidance Workshop

The Career guidance workshop is organized by the Department of Social Sciences for the Day-scholars of the faculty of Management, Social Sciences and Humanities for guiding them in preparation towards their industrial training/internship programme which is carried out during the second semester of their third year of the degree programme. At this workshop, the students are educated on CV writing, facing interviews and other related matters on industrial training/internship programmes.



Career Fair

Career fair is organized by the Faculty of Management, Social Sciences and Humanities for supporting the Day-scholars to find worthwhile internship placements and providing an opportunity for students from previous intakes to find permanent employment in some of the leading companies of the country. The representatives of several top ranked private company's participate to this event and give the opportunity for students to meet them for obtaining information regarding their prospective internships.



Important Annual Events of the University

General Convocation

This is the most special day of the academic life of students as after years of their hard work and dedication they receive their degrees. General convocation of KDU is held at the end of the year at BMICH in the presence of Chancellor, Vice chancellor, invited chief guest and other guests, academic and non-academic staff of the university and the parents/relatives of the students. All the PhD degrees, Masters' degrees, Postgraduate diplomas and Bachelor's degrees which are coming from all the streams of the university are conferred at this convocation.



International Research Conference

The International Research Conference (IRC) of KDU is held at the university premises in August or September of every year. The aim of this conference is to provide an international forum for researchers and professionals to exchange opinions and share latest findings across a broad range of disciplines. The conference



seeks to foster networking and collaborations within and between academia and industry at the national and international levels and be a catalyst to encourage the innovation and the creativity of enthusiastic young researchers. The students of KDU are also given the opportunity to participate and disseminate their valuable research findings among a national and international research community at this conference.



University Open Day

The open day is organized by the university to provide information to potential candidates who expect to begin their higher studies at KDU. The university is open for the general public from 0900 to 1700 hours of this day to obtain necessary information about the degree programmes, facilities and other activities of the university. One of the special things of the open day is that all the necessary information is provided by the students who are presently studying at the KDU.



Sports Meet

The annual sports meet of the university is organized for all the military and civilian undergraduates divided among six Squadrons named Gemunu, Gajaba, Perakum, Vijayaba, Mahasen and Walagamba to compete in several different tracks and field events. The main purpose of this sports meet is for maintaining physical fitness and disciplines among officer cadets and day-scholars. The winners of this sports meet are given the opportunity to participate in national and international sports competitions as well.



Parents' Day

Parents' Day is held for the first-year students of the university to present their inherent skills and abilities to their parents. Students are trained for different entertainment items by identifying their own intrinsic skills and interests to perform on this Parents' Day. This is a colourful day for the students as it is filled with a variety of joyful events such as singing, dancing, gymnastic, drill and traditional martial arts performances.



Academic Calendar - 2021

Intake 38

01st SEMESTER (24 Weeks) (11.01.2021 – 27.06.2021)		
Study Period <ul style="list-style-type: none"> • 17 weeks • 77 working days 	Orientation Programme	11 th January 2021 (Tentative)
	Commencement of Semester	11 th January 2021
	New Year Vacation (09 Days)	10 th April 2021 – 18 th April 2021
	End of Semester	13 th May 2021
Study Leave	Study Leave (10 Days)	14 th May 2021 – 23 rd May 2021
Examination	End Semester Examination (18 working days)	24 th May 2021 – 18 th June 2021
Vacation	Vacation (09 Days)	19 th June 2021 – 27 th June 2021
02nd SEMESTER (27 Weeks) (28.06.2021 – 02.01.2022)		
Study Period <ul style="list-style-type: none"> • 17 weeks • 80 working days 	Commencement of Semester	28 th June 2021
	End of Semester	22 nd October 2021
Study Leave	Study Leave (09 Days)	23 rd October 2021 – 31 st October 2021
Examination	End Semester Examination (20 working days)	01 st November 2021 – 30 th November 2021
Vacation	Vacation (33 Days)	01 st December 2021 – 02 nd January 2022

Academic Calendar - 2021

Intake 37

03rd SEMESTER (25 Weeks) (04.01.2021 – 27.06.2021)		
Study Period <ul style="list-style-type: none"> • 18 weeks • 82 working days 	Commencement of Semester	04 th January 2021
	New Year Vacation (09 Days)	10 th April 2021 – 18 th April 2021
Study Leave	End of Semester	13 th May 2021
Study Leave	Study Leave (10 Days)	14 th May 2021 – 23 rd May 2021
Examination	End Semester Examination (18 working days)	24 th May 2021 – 18 th June 2021
Vacation	Vacation (09 Days)	19 th June 2021 – 27 th June 2021
04th SEMESTER (27 Weeks) (28.06.2021 – 02.01.2022)		
Study Period <ul style="list-style-type: none"> • 17 weeks • 80 working days 	Commencement of Semester	28 th June 2021
	End of Semester	22 nd October 2021
Study Leave	Study Leave (09 Days)	23 rd October 2021 – 31 st October 2021
Examination	End Semester Examination (20 working days)	01 st November 2021 – 30 th November 2021
Vacation	Vacation (33 Days)	01 st December 2021 – 02 nd January 2022

Academic Calendar – 2021

Intake 36

05th SEMESTER (21 Weeks) (04.01.2021 – 31.05.2021)		
Study Period <ul style="list-style-type: none"> • 17 weeks • 77 working days 	Commencement of Semester	04 th January 2021
	New Year Vacation (09 days)	10 th April 2021 – 18 th April 2021
	End of Semester	06 th May 2021
Study Leave	Study Leave (10 Days)	07 th May 2021 – 16 th May 2021
Examination	End Semester Examination (09 working days)	17 th May 2021 – 31 st May 2021
06th SEMESTER (28 Weeks) (01.06.2021 – 07.12.2021)		
Industrial Training	Industrial Training Preparations (04 working days)	01 st June 2021 – 04 th June 2021
	Commencement of Industrial Training	07 th July 2021
	End of Industrial Training	07 th December 2021

Contact Information

Department of Social Sciences

Head : Mr. HMN Herath

Extension : 301

Faculty of Management Social Sciences & Humanities

Dean : Mr. WAAK Amaratunga

Direct No. : +94 11 2637147

Extension : 274

Assistant Registrar : Mrs. SGJ Silva

Extension : 323

General Sir John Kotelawala Defence University

General Hotline Number: + 94 11 2635268

Web : www.kdu.ac.lk



General Sir John Kotelawala Defence University

'For the Motherland Forever'