

**GENERAL SIR JOHN KOTELAWALA DEFENCE UNIVERSITY
FACULTY OF MANAGEMENT, SOCIAL SCIENCES & HUMANITIES
REQUEST FORM FOR GROUP DATA COLLECTION LETTER**

Please write & tick the relevant field

Intake		Degree/Stream	
	MTS		
	LM	FIN	
		TPM	
		SCM	
	SS		
	ADSC		
	TESOL		

S/NO	Name with initials (As per the Attendance Sheet)	Registration No.	NIC No.
01			
02			
03			
04			
05			
06			
07			
Contact No.			
Name of the selected place & address for Data Collecting (Department, Company, Institute or any other)			
To whom should the letter be addressed (Person With Designation)			
Module			
Individual Research Topic			
Required date of the letter			

Signature of the applicant : Date:
(Leader of the Group)

Signature of the HoD : Date :

Request Recommended By :

Signature of the Supervisor : Date :
(Research Project)

Letter Issued/ Not Issued :

Signature of the SAR(FMSH) : Date :